



London Borough of Hammersmith & Fulham

CABINET MEMBER DECISION

CONSTITUTION OF THE GOVERNING BODY OF MELCOMBE PRIMARY SCHOOL

Report of the CABINET MEMBER FOR CHILDREN AND EDUCATION

Open Report

Classification - For Decision

Key Decision: No

Wards Affected:

Accountable Executive Director: Jane West, Executive Director Finance and Corporate Governance

Report Author
Jackie Saddington
Tri-Borough Head of School Governor Services

Contact Details:
E-mail:
Jackie.saddington@rbkc.gov.uk

AUTHORISED BY:
The Cabinet Member has signed this report.

DATE: 6 February 2015.

1. EXECUTIVE SUMMARY

The report recommends a variation in the Instrument of Government for the governing body of Melcombe Primary School to bring them in line with the School Governance (Constitution) England) Regulations 2012.

2. RECOMMENDATIONS

That the Instrument of Government for the governing body of Melcombe Primary School, as set out in Appendix 1 of this report, be made, coming into effect on 30th March 2015.

3. REASONS FOR DECISION

The Council is required to make a new Instrument of Government.

4. BACKGROUND

The Education Act 2002 and the School Governance (Constitution) (England) Regulations 2012 require the governing bodies of all maintained schools to conform to a constitutional model.

The regulations set out the options available to schools in terms of the overall number of governors, the categories of governor and the guiding principles for the constitution.

The constitution of each governing body is laid down in a document known as the Instrument of Government. A governing body may at any time change their constitution, in accordance with the regulations, by varying their Instrument of Government.

5. UPDATE

At the Full Governing Body meeting of Melcombe Primary School held on 11th December 2014 the governors voted to reconstitute the Governing Body to bring it in line with the School Governance (Constitution) (England) Regulations 2012. The Governing Body had previously been constituted under the School Governance (England) (Constitution) Regulations 2003. The total number of governors will decrease from 12 to 10 to reflect the latest Regulations. The number of governors in each category will change as follows:

- Parent Governors from 4 to 2
- LA Governors from 2 to 1
- Staff Governors from 3 to 1
- Headteacher
- Community Governors are renamed to Co-Opted Governors and will change from 3 to 5.

Total = 10

6. INSTRUMENT OF GOVERNMENT

Accordingly, they have asked the Authority to vary their Instrument of Government to show the amended categories of governors.

Appendix 1 of this report sets out the constitution of the governing body in the form of an Instrument of Government, as requested by the governors of Melcombe Primary School.

7. RISK MANAGEMENT

The subject of the report is not included on a departmental or corporate risk register.

8. COMMENTS OF THE EXECUTIVE DIRECTOR OF FINANCE AND CORPORATE GOVERNANCE

There are no financial implications to the Council.

Comments supplied by Jackie Saddington

9. EQUALITY IMPLICATIONS

There are no equality implications.

10. LEGAL IMPLICATIONS

The School Governance (constitution) (England) Regulations 2012 set out the framework for the constitution of governing bodies and the process of making Instruments of Government. The Instrument of Government proposed in appendix 1 of this report complies with those regulations.

Comments supplied by Jackie Saddington

APPENDIX 1

LONDON BOROUGH OF HAMMERSMITH AND FULHAM

INSTRUMENT OF GOVERNMENT:

MELCOMBE PRIMARY SCHOOL

1. The name of the school is Melcombe Primary School.
2. The school is a Community School.
3. The name of the governing body is “The governing body of Melcombe Primary School”.
4. The governing body shall consist of:
 - a. 2 parent governors
 - b. 1 staff governor
 - c. 1 Local Authority governor
 - d. 1 Head Teacher
 - e. 5 co-opted governors
5. Total number of governors is 10.
6. This instrument of government comes into effect on 19th March 2015.
7. This instrument was made by order of Hammersmith & Fulham Local Education Authority on
8. A copy of the instrument must be supplied to every member of the governing body (and the Head Teacher if not a governor).

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS

No .	Description of Background Papers	Name/Ext of Holder of File/Copy	Department/Location
1.	Education Act 2002	Jackie Saddington 020 7598 4782	Tri-borough Children's Services Kensington Town Hall
2.	The School Governance (Constitution) (England) Regulations 2012	Jackie Saddington 020 7598 4782	Tri-borough Children's Services Kensington Town Hall